



West Linn – Wilsonville Schools

**Long Range Planning Committee Meeting
District Administration Building
Wednesday, November 20, 2024, 6:00 PM**

Bond Oversight Committee Meeting

1. Call to Order: 6:00 p.m.
2. Roll Call

Alina Eglund Miriam Pinoli Mary Pettenger Jenny Koll Ryan Ingersoll David Ruelas Ramiro Diaz	Dan Schumaker, Board Liaison Pat McGough, Chief Operations Officer Remo Douglas, Bond Program Manager Amy Berger, Bond Coordinator Ellen Leventhal, Bond Accountant Kathy Ludwig, Superintendent Andrew Kilstrom, Communications Director Rebecca Stuecker, Planning Consultant
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3. No new BOC business
4. Adjourn BOC Meeting: 6:05 pm

Long Range Planning Committee Meeting

1. Call to Order: 6:05 pm
2. LRPC Meeting Minutes
 - a. A motion was called to approve the 10-16-24 LRPC meeting minutes. The meeting minutes were approved with no adjustments.
3. Update on the Small Schools Task Force (SSTF)
 - a. The SSTF has held six meetings, with two more expected.
 - b. Five community engagement forums have occurred, as well as a town hall style meeting. This portion is complete.
 - c. A member highlighted the FAQ page on the district website, providing a useful tool for the community to obtain information in response to questions submitted through the portal, located on the SSTF information page <https://www.wlww.k12.or.us/Page/17358>. Additional documents requested by the SSTF are posted there as well.
 - d. Members were encouraged to forward questions from the community to

the Communications Director or LRPC district staff.

4. Review Update to Long Range Facilities Plan (LRFP) - Part I the Long Range Plan (LRP) - with Rebecca Stuecker from Arcadis
 - a. Section A: Framework for Excellence. Describes the District's vision, values, and educational needs as the basis for facility planning and operational decisions, including:
 - i. Updates on current educational programs
 - ii. New programs, including Mentoring and Affinity Groups, the Family Empowerment Center (FEC), the Heumann Center, and Hybrid Learning Options
 - b. Section B: School Facilities. Identifies facility needs based on school capacities, enrollment, and forecasted growth.
 - i. Data from Flo Analytics provide ten-year enrollment forecasts for comparison with individual school capacities
 - ii. Enrollment and growth projections differ between the West Linn and Wilsonville portions of the District
 - iii. A member requested a note regarding negative capacity at Rosemont Ridge Middle School and West Linn High School on Table 1, 2023 School Capacity and Enrollment
 - iv. A member requested a graphic that included all District properties, regardless if they are school properties or not
 - v. A member requested language be included to explain the omission of table 6 for 10-Year School Facility Needs in the latest plan due to an enrollment plateau
 - c. Part C: Capital Improvements. Describes the process and criteria used for identifying future capital improvement projects; the link between the LRP and Part II of the LRFP, the Capital Improvement Plan (CIP).
 - i. A member requested a flow chart between the sections of the LRP and the CIP, to illustrate how changes in the LRP are reflected in the final list of projects in the CIP.
5. Review updated schedule
 - a. Members discussed the schedule, asked questions and received clarification on timing and process.
 - b. Members agreed to the schedule.

Adjourn LRPC Meeting: 7:45 p.m.

Next interim meeting: December 18, 2024

Next quarterly meeting: January 15, 2025